

RELEASE TIME PARENTAL REQUEST LETTER

*(Parents, please complete, sign and return this to SS John & Paul Faith Formation Office. If you return this form at least **two weeks before the event**, we will submit it to your child's school. If you are registering late, please submit this form directly to the school.)*

To the Principal of (Name of School): _____

Dear Principal:

Under section 1546 of the "Public School Code", as amended by Act 175 of 1982, I hereby request that my child (Name) _____, be excused from attendance at school on (Date) _____, in order to attend a religious instruction program conducted by Saints John & Paul Catholic Church.

I appreciate the excused release of my child from public school attendance for participation in this religious instruction program, which I deem to be important to his/her total educational growth and development as a person. I understand my child will be given ample opportunity to make up the missed public school class work or assignments.

I will see to it that my child attends the religious instruction program for which he/she is being released from school, and I hereby authorize the religious education administrator, who is responsible for the religious instruction program, to serve in loco parentis for me to attest to my child's attendance at the religious instruction program session.

Respectfully yours,

(Signature of Parent/Guardian) (Date)

(Name of School)